

TRAINING PROGRAMS

The **KEYS Program** offers opportunities for training and classes at your work site. By building your personal and employment skills, we can help you grow within your company.

We partner with organizations throughout the community to offer classes such as:

- ◆ **Basic computer skills**
- ◆ **Computer applications**
- ◆ **Financial management & budgeting**
- ◆ **Credit repair and foreclosure prevention**
- ◆ **Affordable family nutrition**
- ◆ **English as a second language (ESL)**
- ◆ **Leadership and problem solving**
- ◆ **Math proficiency**
- ◆ **GED classes**
- ◆ **Health and wellness**
- ◆ **Free income tax preparation**

OUR GOAL

Creating access and resources for employee success at work and in life.

Do you need an educational opportunity not offered by KEYS?

Your Success Coach can help you find a class or program that is right for you, get you registered or search for financial aid if needed.

MEMBER COMPANIES & HOURS

Arbre Farms

6362 N 192nd Ave, Walkerville, MI 49459

- ◆ Wednesday: 9:00AM-1:00PM

Country Dairy

3476 S 80th Ave, New Era, MI 49446

- ◆ Monday: 6:00AM-10:00AM (1st/3rd)
- ◆ Monday: 12:30PM-4:30PM (2nd/4th)

GHSP

1500 Industrial Park Dr, Hart, MI 49420

- ◆ Tuesday: 6:00AM-10:00AM (1st/3rd)

Oceana Foods

168 Lincoln St, Shelby, MI 49455

- ◆ Monday: 6:00AM-10:00AM (2nd/4th)
- ◆ Monday: 12:30PM-4:30PM (1st/3rd)

Oceana County Medical Care Facility

701 E Main St, Hart, MI 49420

- ◆ Thursday: 1:00PM-5:00PM

Peterson Farms

3104 W Baseline Rd, Shelby, MI 49455

- ◆ Tuesday: 11:00AM-4:00PM (1st/3rd)
- ◆ Tuesday: 6:00AM-10:00AM (2nd)
- ◆ Tuesday: 6:00AM-8:00AM (4th)

Shelby State Bank

242 North Michigan Ave, Shelby, MI 49455

- ◆ Thursday: 8:00AM-12:00PM

Valley City Metal Products

692 Industrial Park Dr, Shelby, MI 49455

- ◆ Wednesday: 2:30PM-4:30PM

* 1st/3rd & 2nd/4th = week of the month

WALK-IN WELCOME

Call, email or text for appointments.
Off-site meeting locations available.
Request additional times if needed.
Se habla español.



Tri-County Employer Resource Network

TRI-COUNTY ERN: OCEANA COUNTY KEYS PROGRAM

A program providing access to social services and training programs that support your employment



We can accommodate employees from any shift!

Cindy Cruz: Oceana County
Cindy@ERNSuccessCoach.com
231-742-6043

WHAT WE DO

The **Tri-County Employer Resource Network (TERN)** helps employees access social service and training programs that support employment.

TERN partners with local government, non-profits and private employers to offer the best resources available.

TERN networks with other **Employer Resource Networks (ERNs)** across the state who share best practices and ideas.

STRATEGIC PARTNERS

- ◆ **Great Lakes Energy People's Fund**
- ◆ **Michigan ERN TEAM**
- ◆ **Oceana County Community Foundation**
- ◆ **Oceana County DHHS**
- ◆ **Pennies from Heaven**
- ◆ **Shelby State Bank**

Your **KEYS Success Coach** can *confidentially* help you:

- ◆ improve **employment skills**
- ◆ overcome **personal barriers**
- ◆ prepare for **advancement opportunities**

CONTACT YOUR SUCCESS COACH

- ◆ By phone, text or email. You will receive a reply on the same or next business day.
- ◆ At work or an off-site location.



WHY SHOULD YOU CALL KEYS?

Work and home **challenges** affecting your **work performance**? What do you **need to succeed**?

A **TERN** Success Coach can give the **guidance** and **connection to resources** you need including, but not limited to:

- ◆ training for **workplace skills** and **better pay**
- ◆ gaining **life skills** like **budgeting, ESL, GED**
- ◆ earning an **advanced degree**
- ◆ locating **housing** or **home buying**
- ◆ resolving conflict with **family** or **co-workers**
- ◆ working through challenges with **children**
- ◆ addressing **drug** or **alcohol** concerns
- ◆ applying for **public assistance**
- ◆ finding **reliable childcare**
- ◆ improving your **credit**
- ◆ improving **work attendance**
- ◆ **personal** or **family counseling** referrals
- ◆ reliable **transportation**

How can we help you achieve your dreams?

COMMON QUESTIONS

What happens when you call KEYS?

To help you best, we will need to ask you for some details about your situation. We may need to see you in person and will try to be flexible around your work schedule. We will then coordinate services to address your concern and will support you as you work through it.

Will you share my information with my employer?

Not unless you give us consent. In some cases, we may need to verify some basic job information with your employer. This could be wages, date of hire or attendance history. Personal information can be confidential and we will not disclose why you are seeking our assistance.

Employer Resource Network Success:

“It is amazing that my employer offers this benefit right onsite. They helped my family during a difficult time with our teenager.”

“I never knew these resources were available. Since I separated from my spouse, things have been very difficult financially. I would be in a much more difficult place if it were not for this program. This has been a bridge to a future.”

“This program saved my job. How would I have gotten to work without a car? I would recommend that anyone connect with the Success Coach.”